

**IT IS UNDERSTOOD THAT THE FOLLOWING REPRESENTS A SUMMARY OF  
MINISTRY OF DEFENCE (MOD) POLICY AND PROCEDURES FOR USE OF ITS  
SPORTS FACILITIES BY CIVILIAN ORGANISATIONS**

**(Detailed confirmation should be obtained by reference to the MOD itself)**

1. Current MOD policy is to allow, where consistent with Defence requirements and the interests of existing tenants and licensees and where local amenity would not be unreasonably affected, maximum use of MOD facilities by other Government Departments, public authorities, and non-Service organisations for the purposes of cycle and motor-cycle meetings, caravan rallies, model aircraft meetings, gymnastics and sporting events of all types. Non-Service organisations include Local Authorities, civilian sports, social and recreational clubs and charitable and youth organisations.

2. Applications for use of facilities at locations under MOD control, should be made to the Head of Establishment or Commanding Officer of the Unit concerned. If the location is redundant and in the course of disposal, the local Senior Estate Surveyor/Defence Land Agent (SES/DLA), Property Services Agency, Department of the Environment should be approached. The address of the appropriate SES/DLA is given at the end.

3. Applicants will be required to compensate MOD for any damage caused to land, buildings, fittings, facilities and equipment. They must indemnify MOD against fire risk, damage to property, third party claims and Government payments to Service personnel and civilian employees on duty, and the indemnity must be support by an insurance policy. The cover for fire risk and damage, which should be secured in the joint names of the Secretary of State for Defence and the applicant, will be assessed by the SES/DLA. The amount of cover required to meet third party claims will currently be in accordance with the following table:—

<i>Participants or spectators</i>	<i>Less than 100</i>	<i>100—150</i>	<i>more than 150</i>
Amount	£100,000	£150,000	£250,000

Where use is for purposes involving inherent risks, e.g. go-kart racing, the minimum cover for a third party claim will be £250,000.

4. Normal insurance cover requirements may be relaxed where,

- (a) the fire risk on land or buildings (or part of a building where the activity is restricted to part only) to be used, as assessed by the Senior Estate Surveyor/Defence Land Agent, does not exceed £15,000;
- (b) no more than 100 persons (participants and spectators) are expected to be involved;
- (c) no entry fee is charged;
- (d) no material third party risk exists.